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# ADMISSIONS PROCESS 2017-2018: INTERNATIONAL



Ascension Lutheran School  
17910 S. Prairie Ave.  
Torrance, CA 90504  
310.371.3531 phone  
310.214.4657 fax  
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## **APPLICATION PROCESS (before Acceptance)**

1. TOEFL Jr. Test must be taken by students applying to middle school (ages 11-15) in their home country. Results must be sent to Ascension Lutheran School. No testing is required for students in grades Kindergarten through 5.
2. School Application and Family Information Sheet need to be filled out and submitted to Ascension Lutheran School in Torrance. A \$100 application fee (non-refundable) is due when application is submitted (the application fee is part of the International/Annual Processing fee).
3. Transcripts from the last two years must be sent to the Ascension, translated into English.
4. Clear copy of passport
5. Bank letter (or statement) showing funds available in U.S. dollars.
6. Once the student is accepted, the remainder of the International/Annual Processing fee, \$400, is due.

**Faxed copies can be used to speed up the admissions process, but we must receive all original documents prior to student attending school. Please mail all originals as soon as possible.**

## **REGISTRATION PROCESS (after Acceptance)**

1. An I-20 will be issued for the student by Ascension Lutheran School and sent to their home address.
2. An appointment for the approval of the F-1 Visa must be made with the U.S. Embassy in the student's home country, by the student's family.
3. The student/family informs Ascension Lutheran School of student visa approval and confirms receipt of Guardian Agreement form.
4. The student may arrive for school up to one month before the start of the term. Fall trimester starts September 5, 2017. Second trimester begins December 4, 2017, and third trimester starts on March 12, 2018. There is no summer school available.

**Students must have a proper visa to study in the United States unless they are permanent residents or citizens. It is the student's responsibility to ensure they have the legal right to study in the United States.**